

## Rules of Procedure of "Leidsch Astronomisch Dispuut 'F. Kaiser'"

This is a translated version of the Dutch rules of procedure and, therefore, non-binding and subject to change. Last modified on March 18, 2026.

### Article 1. Political interference

1. The association will not represent the political opinions of its members, nor shall it attempt to influence them.
2. The sub-association does not participate in any political debate, unless this serves the objectives as formulated in Article 2 of the statutes.

### Article 2. Member of merit, alumnus of merit

1. The sub-association has members of merit. The title 'member of merit' may be used by members who, due to their service to the sub-association, are designated as such by the general members' meeting, upon recommendation of the supervisory council, and have accepted this title. The decision of the general members' meeting must be taken by an absolute majority.
2. The previous provision regarding the awarding of the title 'member of merit' to a member, applies mutatis mutandis to the awarding of the title 'alumnus of merit' to an alumnus.
3. An alumnus who has been awarded the title 'member of merit' is entitled to use the title of 'alumnus of merit'.
4. At least one week before the start of the general members' meeting at which new members of merit will be voted on, the names of these members must be known to the members of the sub-association.

### Article 3. Nomination

1. At least one week before the start of the general members' meeting at which a new board will be voted on, the names of the members of the candidate board must be made known to the members of the sub-association.
2. Until the start of the general members' meeting at which a new board will be voted on, members can notify the ab-actis in writing of their intention to propose opposing boards. The letter must be signed by at least three voting members, and must be accompanied by a signed consent from the opposing candidates.

### Article 4. Appointment

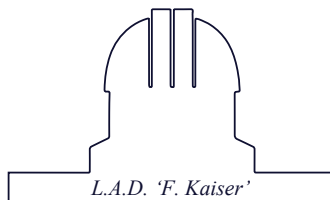
1. The approval and change of a new board takes place at successive general members' meetings.
2. Each board member is appointed preferably for one year.

### Article 5. Dismissal or resignation of a board member

1. The forced dismissal of a board member is governed by Article 9 Sec 3 and Article 9 Sec 4 of the statutes. Furthermore, the provisions in Article 17 of the statutes regarding a resolution to amend the statutes apply accordingly.
2. If a board member wants to resign prematurely, they must notify the other board members in writing.
3. If a position of the board becomes vacant, a general members' meeting must be held as soon as possible to discuss this.

### Article 6. Filling a vacant board position

1. If a board member resigns, the board may nominate a candidate for the vacancy.
2. If the praeses, ab-actis, quaestor or assessor Old Observatory resigns, the board will always nominate a candidate for the vacancy.



3. At least one week before the start of the general members' meeting where a new board member will be appointed, the name of the candidate board member must be made known to the members of the sub-association.
4. Until the start of the general members' meeting where a new board member will be appointed, members can submit written proposals to the ab-actis for opposing candidates. The proposal must be signed by at least three voting members accompanied by a signed consent from the opposing candidate.

## **Article 7. Board committees**

1. The board may appoint committees and simultaneously determine their tasks. These committees operate under the responsibility of the board. The board is authorized to dissolve committees, appoint and discharge their members, and revise their tasks.
2. Members of a committee are, under the responsibility of the board, authorized to represent the board within their task description. The authorization extends to the entire committee, or two committee members acting jointly.
3. A committee shall report on its activities to the board at least once per year, and in any case before all committee members are discharged.

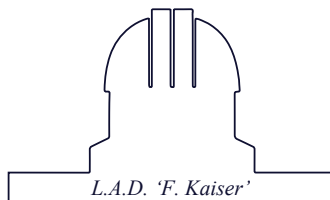
## **Article 8. Board meeting**

1. Board meetings are held when a board member deems it necessary.
2. Voting at the board meeting is the same as voting at the general members' meeting as described in the statutes.

## **Article 9. Board tasks**

This article defines which tasks the board and individual board members must perform in any case.

1. The praeses
  - (a) opens, chairs and closes the meetings, gatherings, et cetera, and signs the minutes.
  - (b) appoints a replacement in the absence of one of the other board members.
2. The vice-praeses replaces the praeses in their absence.
3. The ab-actis takes minutes during general members' meetings and board meetings.
4. The quaestor manages the finances of the sub-association.
5. The assessor Old Observatory maintains contacts with and around the Old Observatory.
6. The board
  - (a) coordinates and guides the board committees.
  - (b) supervises the committees appointed by the general members' meetings.
  - (c) provides the electronic and paper announcements of the sub-association.
  - (d) maintains a list of ordinary members, extraordinary members, honorary members, alumni, members of merit and alumni of merit.
  - (e) coordinates the acquisition of the sub-association.
  - (f) prepares a budget for the new fiscal year.
  - (g) reports on the current financial status halfway through the fiscal year by means of a half-yearly statement and accompanying balance sheet.
  - (h) keeps a record of outgoing and incoming mail.
  - (i) maintains contact on behalf of the sub-association with the Leiden Observatory.



## **Article 10. The general members' meeting**

1. (a) Every year in September, the annual general members' meeting is held, in which the documents referred to in Article 12 Sec 3 of the statutes and the budget for the current fiscal year are discussed. When a new board has been approved as described in Article 9 Sec 2 of the statutes and Article 3 and Article 4 of these rules of procedure, its president opens this general members' meeting, after which the new board appoints itself. The balance sheet and realization are preferably still presented by the preceding quaestor.  
(b) Every year, halfway through the fiscal year, a general members' meeting is held to discuss the half-yearly results and the associated balance sheet.  
(c) General members' meetings are not held on Sundays and public holidays, university holidays or during academic vacations.
2. A general members' meeting can only be opened if, at the time of opening, the number of board members present is less than the number of other voting members.
3. Decisions of the general members' meeting are only valid if, at the time of the decision, the number of board members present is less than the number of other voting members.
4. A proposal shall not be put to a revote more than once. If the proposal is voted down twice, it cannot be put to vote again in the same fiscal year.
5. A committee appointed by the general members' meeting is coordinated by the general members' meeting and reports to the general members' meeting at the end of its term.
6. Board members of De Leidsche Flesch are allowed to access the general members' meeting, in deliberation with the board.
7. The chairperson of the general members' meeting is authorized to remove a person from the general members' meeting for misconduct after repeated warnings.

## **Article 11. Additional regulations**

1. The board is authorized to remove someone from any meeting except the general members' meeting for misconduct after repeated warnings.
2. Amendments to the regulations of the sub-association must be communicated in writing by the board to the members and the Supervisory Council. If no written objections from the members or the Supervisory Council are received by the ab-actis within fourteen days, the amendment will be accepted as such.

## **Article 12. Incompleteness of these regulations**

In all cases not provided for in these regulations, or when there is doubt about their provision, the board will decide. These decisions can be appealed at the general members' meeting.